

# MINUTES

## Workforce Connection

Of Central New Mexico

## Chief Elected Officials

Thursday, July 14, 2011

2:00 p.m.

Mid-Region Council of Governments  
809 Copper NW

**Call to Order-** 2:00 p.m. by Mayor Larry Abraham, Village of Bosque Farms

### Attendance-

#### CEO's Present

Mayor Larry Abraham, Village of Los Ranchos

Mayor Gloria Chavez, Village of Tijeras

Mayor Phillip Gasteyer, Village of Corrales

Mayor Rudy Jaramillo, Village of Los Lunas

Commissioner Orlando Lucero, City of Belen

Rob Perry, CAO, Alternate for Mayor Richard Berry, City of Albuquerque

Mayor Jack Torres, Town of Bernalillo

Robert Vialpando, Village of Los Lunas

#### Others Present

Dewey Cave

Ramona Chavez

Thaddeus Lucero

Jerilynn Sans

Art Martinez

Nicole Ortiz

*Mayor Abraham agreed to chair the CEO Meeting*

### Approval of Thursday, July 14, 2011 - Agenda

**Motion:** Robert Vialpando

**Second:** Gloria Chavez

**No Discussion**

**Action:** Passed unanimously by voice vote

### Tab 1: Approval of Minutes, Chief Elected Officials- July 1, 2010

**Motion:** Phillip Gasteyer

**Second:** Orlando Lucero

**No Discussion**

**Action:** Passed unanimously by voice vote

## FINAL ACTION ITEMS

**Five action items were discussed and voted on- All were passed unanimously by voice vote.**

### **Passed by voice vote**

- Approval of WFCP-03-11, PY11 Proposed Budget
- Approval to extend the Mid-Region Council of Governments contract as the Administrative Entity/Program Operator/Fiscal Agent for an additional year pursuant to Section 12.A. Termination
- Approval to extend SER for Jobs for Progress Inc. Adult/Dislocated Worker contract for PY11 (July 1, 2011 to June 30, 2012 Pursuant to PART 1 1.1.1 Solicitation in the PY10 RFP
- Approval to extend Youth Development Inc. (YDI) Youth Contract for PY11(July 1, 2011 to June 30, 2012 Pursuant to PART 1 1.1.1 Solicitation in the PY10 RFP
- Approval of Workforce Connection of Central New Mexico (WCCNM) Board Members

### **Tab 2: Approval of WFCP-03-11, PY11 Proposed Budget – by Dewey Cave, MRCOG Executive Director**

- Dewey Cave outlined and discussed the PY11 Proposed budget.
- The budget is based on allocation received from the New Mexico Department of Workforce Solutions, and projected carry-in.
- Total PY11 allocation is four million, four hundred and twenty-five thousand, seven hundred and thirty-two dollars (\$4,425,732).
- PY11 Proposed budget includes projected carry-in funds from both PY10 formula allocation and the American Recovery and Reinvestment Act (ARRA)
- The total amount of funds available for expenditure is projected to be five million, four hundred and forty-nine thousand, six hundred and forty-two dollars (\$5,449,642).
- Full Board is recommending approval of the WFCP-03-11, PY11 Proposed Budget.

### **Discussion and Questions Followed**

**Motion: Gloria Chavez**

**Second: Orlando Lucero**

**Discussion Followed**

**Action: Passed unanimously by voice vote**

### **Tab 3: Approval to extend the Mid-Region Council of Governments contract as the Administrative Entity/Program Operator/Fiscal Agent for an additional year Pursuant to Section 12.A. Termination – by Dewey Cave, MRCOG Executive Director**

- The WCCNM entered into an Administrative and Fiscal Agent contract with the MRCOG in July 2003 and contract extensions have been approved for the years following.
- By WCCNM legal counsel opinion and Executive Committee decision, the WCCNM entered into a government-to-government contract with the MRCOG, without the requirement to comply with the Request for Proposal process under the New Mexico Procurement Code.
- Funding for the PY11 contract amount is seven hundred thousand dollars (\$700,000).
- Unless the Agreement is otherwise terminated, the term of the Agreement will begin July 1, 2011, and end on June 30, 2012.
- The WCCNM Full Board is recommending approval of a government-to-government Administrative Entity/Fiscal Agent contract between WCCNM and the Mid-Region Council of Governments.

## **Questions Followed**

**Motion: Jack Torres**

**Second: Rob Perry**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 4: Approval to extend SER for Jobs for Progress Inc. Adult/Dislocated Worker contract for PY11 (July 1, 2011 to June 30, 2012 Pursuant to PART 1 1.1.1 Solicitation in the PY10 RFP - by Dewey Cave, MRCOG Executive Director**

- Mr. Cave presented the WCCNM Adult and Dislocated Worker Services Provider Contract extension.
- Pursuant to the initial solicitation for an RFP, it allowed the WCCNM to extend the contract for the Service Provider SER Jobs for Progress for two additional one year terms, subject to funding availability and contract negotiations.
- The term of this contract will be for one year, beginning July 1, 2011 and ending June 30, 2012.
- Funding for the PY11 contract amount is seven hundred and fifty thousand, four hundred and seventy-five dollars (\$750,475).
- The WCCNM Full Board is recommending approval of WCCNM Adult/Dislocated Worker Services Provider Contract Extension with SER Jobs for Progress, Inc.

### **Discussion and Comments Followed.**

**Motion: Gloria Chavez**

**Second: Orlando Lucero**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 5: Approval to extend Youth Development Inc. (YDI) Youth Contract for PY11 (July 1, 2011 to June 30, 2012 Pursuant to PART 1 1.1.1 Solicitation in the PY10 RFP - by Dewey Cave. MRCOG Executive Director**

- Mr. Cave presented the WCCNM Youth Services Provider Contract.
- Pursuant to the initial solicitation for an RFP, it allowed the WCCNM to extend the contract for the Service Provider YDI for two additional one year terms, subject to funding availability and contract negotiations.
- The term of this contract will be for one year, beginning July 1, 2011 and ending June 30, 2012.
- The extension is due to commence July 1, 2011 with a total financial impact of five hundred and five thousand dollars (\$505,000).
- The WCCNM Full Board is recommending approval of WCCNM Youth Services Provider Contract with Youth Development, Inc.

### **No Discussion**

**Motion: Rob Perry**

**Second: Orlando Lucero**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 6: Approval of Workforce Connection of Central New Mexico (WCCNM) Board Members**  
- by Dewey Cave, MRCOG Executive Director

- Mr. Cave discussed and presented the individuals slated for WCCNM appointment. This is a recommendation that requires CEO approval.

**New Nominees**

- Four business members slated for appointment to the WCCNM Board:
  - Paul Baca – Valencia County – Valley Improvement Association – Palo Verde Ld. LLC
  - Manuel Casias – Bernalillo County – Albuquerque Hispano Chamber of Commerce
  - Odes Armijo-Caster – Bernalillo County – NM Renewable Energy Industries Assoc./Sacred Power
  - Eric Renz-Whitmore – Bernalillo County – New Mexico Technology Council
- Two Partners members slated for appointment to the WCCNM Board:
  - Carrie Moritomo – Bernalillo County – New Mexico Department of Workforce Solutions
  - Reyes Gonzales – Bernalillo County – NM Division of Vocational Rehabilitation

**Term Extension Board Member**

- Two business members slated for term extension:
  - Randy Sanchez – Bernalillo County – Coronado Mall
  - John Sapien – Sandoval County – State Farm Insurance Agency
- One Community Based Organization member slated for term extension:
  - Norman Ration – Bernalillo County – National Indian Youth Council
- Two Partner members slated for term extension:
  - Virginia Murphy – Bernalillo County – Commission for the Blind
  - Emily Salazar – Bernalillo County – Albuquerque Job Corps

**No Discussion**

**Motion: Rob Perry**

**Second: Orlando Lucero**

**No Discussion**

**Action: Passed unanimously by voice vote**

**OTHER DISCUSION AND INFORMATION ITEMS**

**Tab 7: Update of WCCNM Programs – Ramona Chavez**

- Ms. Chavez stated that the contracts that were approved are some of the programs that have been utilizing formula dollars to provide customized training, on-the-job training and class room training services for the central region.
- Customers accessing information can utilize the Business and Career Centers to register on our VOSS data base system and have access to employment information state wide.
- Employers can also register online and post job orders to the VOSS system.
- Ms. Chavez also gave an update on the National Emergency Grant (NEG) & the State Energy Sector Partnership (SESP) Grant.

**Questions & Comments Followed.**

**PUBLIC COMMENT/ADJOURNMENT**

**Public Comment - None**

**Adjournment – Motion: Orlando Lucero**  
**Second: Gloria Chavez**

2:48 p.m.

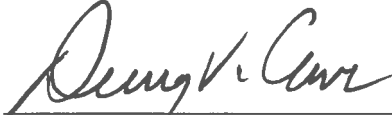
**Next Meeting - Undetermined**

**A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper NW, Albuquerque, NM 87102.**

**Approved at the November 17, 2011 WCCNM CEO Meeting:**

  
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CEO Chair

ATTEST:

  
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Secretary